# CMS CHANGE MANAGEMENT REQUEST TEMPLATE

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| Change Management Information | | | |
| Client Name:\* | ADECO | | |
| Change Request Title:\* | DFT#15208-Mal Campaña.docx | | |
| Service Request No:\* | DFT#15208-Mal Campaña | | |
| Submitted by:\* | Naveira, Viviana | Submission Date:\* | 13.01.2020 |
|  | | | |
| Change Description and Impact Analysis | | | |
| Proposed Change:\* | DFT#15208-Mal Campaña | | |
| References for Change:\* | DFT#15208-Mal Campaña | | |
| Change Type:\* | Scheduled | | |
| Justification Description:\* | DFT#15208-Mal Campaña | | |
| Impact Statement: (Identify Services and applications that will be impacted):\* | PADAGI | | |
| Outage Required:  (Yes/No)\* | NO | | |
| Duration, (If yes)\* |  | | |

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| --- | --- |
| Assigned Resource |  |

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| Testing Strategy\* | | | | |
| **Please give full details of the required system change. Include as much detail as possible (server/service names, network addresses, hardware/software details, reason for the change, etc.)** | | | | |
| Tested in CRP1 instance (testing) | | | | |
| Action or Task | Staff Name  (CMS/Other) | Date and Time of Task | Duration of Task | Expected Results |
| Run T#15208-DF.sql 1 row updated AND 14 rows deleted |  |  |  |  |
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| Non-PROD Environment / Server: | CRP1 | Approved by: | Lucrecia Paats | |
| Was testing perform by  ISS Staff (if not, provided information): | Lucrecia Paats | | | |
| **Back out plan and duration time to execute the plan:\*** | Already done backup in text file | | | |
| Back out plan tested  (if needed)? | Already tested in CRP1 | | | |
| Security Review Needed: (yes/no) |  | Approved by: |  | |
| *If yes, forward to Security Lead for review.* | | | | |

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| Production Implementation\* | | | | |
| **Please give full details of the required system change. Include as much detail as possible (hostname, server/service names, network addresses, hardware/software details, reason for the change, etc.)** | | | | |
|  | | | | |
| Action or Task | CMS Staff Name | Scheduled Date and Time of Task | Duration of Task | Expected Results |
| Run T#15208-DF.sql 1 row updated AND 14 rows deleted |  |  |  |  |
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|  |  |  |  |  |
| Scheduled Implementation Date & Time**:** | 2020-01-20 | **Duration of activity:** | | 5 minutos |
| PROD Server Outage (Yes/No): | No | Restart of Host (Yes/No): | | No |
| Change Review Plan (if appropriate): |  | | | |
| ITC Manager / Supervisor Approver: |  | | | |

|  |  |  |
| --- | --- | --- |
| Customer Approval Hierarchies | |  |
|  | Primary Contact | Primary Email Address |
| Server Setup, Outages, and Issues | **Lucas Carazzo** | lcarazzo[@adecoagro.com](mailto:pgallucci@adecoagro.com) |
| Database Setup, Outages, and Issues | **Pablo Gallucci** | [pgallucci@adecoagro.com](mailto:pgallucci@adecoagro.com) |
| Application Setup, Outages, and Issues | **Lucrecia Paats** | [lpaats@adecoagro.com](mailto:lpaats@adecoagro.com) |
| Functional Setup, Outages, and Issues | **Lucrecia Paats** | [lpaats@adecoagro.com](mailto:lpaats@adecoagro.com) |
| Development Setup, Implementation, and Changes | **Pablo Gallucci** | [pgallucci@adecoagro.com](mailto:pgallucci@adecoagro.com) |
| Network Outages | **Pablo Gallucci** | [pgallucci@adecoagro.com](mailto:pgallucci@adecoagro.com) |
| Other (Not Previously Defined) | **Lucas Carazzo** | lcarazzo@adecoagro.com |

***Related Policies & Procedures***

[Change Management Procedure](https://docs.google.com/document/d/185XCEacGRcmIOKHyhqJdx0M-8DAWFTzfVhSBjYMiBRI/edit)

[ITC Change Control Management Policy](https://docs.google.com/document/d/1MNZrDdByv4A3lSbSX9JKDBq3vzD97UtgxVApWfZPhhg/edit%22%20%22heading=h.gjdgxs)

[Change Exception Process](https://docs.google.com/document/d/1Q3AaCVL1dgKYEBR5R2LFaTf-DR6f3cpdCYBwmgUz_ss/edit)